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**Employment Form**

**Personal Details**

Title (Mr/Mrs/Miss/Ms).....First Name ..... Last Name.....  
 Gender.....Date of Birth (DD/MM/YYYY)..... Nationality.....  
 Home Address(Must be filled).....  
 .....Postcode.....  
 Correspondence Address (if different from above).....  
 .....Postcode.....  
 Email Address.....

**Educational History**

Please give details of your educational history and qualifications achieved at School, College or University. Copies must be submitted with this form.  
 Please note you will be required to present the original documents on enrolment.

Dates Attended From/To	Name of Institution	Location	Course/Qualification Completed	Grade Achieved



**UK/EEA Citizen**

Nationality .....Passport No.....

**NON UK/EEA Status**

Nationality .....Passport No.....

Passport Valid From .....Passport Valid To.....

BIO Metric Card No..... UK Entry Date.....

Visa Type..... Visa Issue Date..... Visa Expiry Date.....

Work Status (Work Allowed Full/Part Time).....

**Employment/Work Experience**

Dates From/To	Company Name and Address	Job Title	Key Responsibilities

**References (must be filled)**

Name		Name	
Full Address		Full Address	
Email		Email	
Telephone		Telephone	
Relationship		Relationship	

**Declaration**

I hereby confirm that the statements made on this form are true and correct to the best of my knowledge. In the event of proven false statement, herein, the college reserves the right of withdrawal of any offer made and/or cancellation of any subsequent registration. I have read and understood the Terms and Conditions. I also give consent to the processing of my data by Metro College of Management Sciences. I agree to abide by college rules and regulations and pay course fees when due.

Sign..... Date.....